



NEWSLETTER

October 2018

Office Closure

The Office will be closed next Tuesday October 16 - Staff vacation day.

Annual Furnace Maintenance - NOTICE of ENTRY to ALL UNITS

Technicians from Thermokline Mechanical will be on-site on Tuesday October 23 and Thursday October 25 to conduct annual furnace inspection. Access to each unit will be required. If you prefer one of those days please let the Office know ahead of time.

Eavestrough Cleaning - NOTICE of ENTRY to ALL BACKYARDS

Crews from Splash Window Cleaning will be on-site on Tuesday October 30th (weather permitting) to complete annual eavestroughs cleaning for all units. Access to all backyards will be required.

New Property Maintenance Company

Effective November 15th we will have a new property maintenance company, Andrades Landscaping & Snow Removal (summer and winter property maintenance).

Things to Remember:

- 1) Members are reminded to open their outside shutoff valve and turn off the water to the outside from within the basement.
- 2) In case of plumbing emergency when you need to shut off the water in your unit - your shut off water valve is in your basement.
- 3) It is highly recommended for everyone to have a small fire extinguisher at home.
- 4) Please clean up the leaves around your unit and on main road - if you need a yard waste bags - there are some in the Office.
- 5) Halloween is on October 31st. Be safe when trick or treating, wear bright reflective colours, don't go out alone and be sure to inspect all candy before eating.

